

Memorandum

To: Detention Center Staff
From:  Sheriff Blackwood
Date: November 12, 2019
Re: Practices related to Immigration and Customs Enforcement (ICE)

In anticipation of the forthcoming Custody Manual, I am issuing this Memo to address two matters, which merit attention prior to the release of the Manual. The following directives will serve to formalize and clarify current practices and ensure detention officers do not infringe inmates' constitutional rights. Please direct any questions regarding this Memo to the Jail Administrator or to the Legal Advisor.

- All inmates, regardless of whether subject to an ICE detainer, who have reached the end of their sentenced term or who are ordered released by the court shall be processed in the same manner. Before detention officers may release inmates, all appropriate paperwork must be provided to the Orange County Detention Center.
- Detention Center staff should continue the practice of not contacting ICE/Department of Homeland Security to provide voluntarily information on detainees' court dates, bond hearings, or release dates.